



**TUCSON CHINESE CULTURAL CENTER
EQUIPMENT AND SERVICES FEE SCHEDULE**

EQUIPMENT RENTAL

All equipment will be charged to User on a per event basis; the first event day at 100% and each subsequent day at 75% of the following rates:

AUDIO AND PROJECTION EQUIPMENT

Audio System	\$75.00
Microphone	\$5.00
Microphone Stand	\$2.00
Cassette Tape Deck	\$15.00
CD Player	\$30.00
Projector	\$50.00

SERVICES & SUPPLIES

Table – 60” Round	\$2.00
Table - 96” Long Table	\$2.00
Table - 72” Long Table	\$2.00
Chair	\$1.00
Chaffing Dish	\$8.00
Coffee Maker	\$9.00
Trash Can with Liners	\$5.00

CONFERENCE & EVENT SUPPLIES

Flip Chart with pens	\$5.00
Flip Chart Pad w/pens	\$24.00

OUTSIDE RENTALS & SERVICES

Table – 60” round	
Linen - 90”round	
Linen – 120” round table to floor	
Linen 60” x 120” table cloth	
Skirting	

LABOR

Event Manager – 4 hour minimum	\$76.00
Technical Staff – 4 hour minimum	\$60.00
Event Staff – 4 hour minimum	\$48.00
Janitorial – 4 hour minimum	\$48.00
Security – 4 hour minimum	\$76.00

LIGHTING

Follow Spot	\$75.00
Light Package (16 instruments)	\$50.00

STAGE PROPERTIES

Portable Stage 20’ x 16’	\$75.00
Portable Partitions Each	\$15.00
Lectern	\$5.00
Iron & Board	\$5.00

All outside rental equipment and services secured by Tucson Chinese Cultural Center will be charged at cost plus a 20% surcharge. All prices are subject to change without notice.